



**Aquila Bioscience Limited**  
**Programme Manager**  
**Ref. no. ABL-20-rd01**  
**(2 years, full time)**

Aquila Bioscience Limited (Aquila) is a dynamic life sciences and technology company based in the Business Innovation Centre at National University of Ireland Galway, Ireland. Aquila is at the forefront of developing Glycoscience, microbiology and material science-based technologies and products. Our mission is to use nature's solutions to develop technologically-advanced and environmentally sustainable products to improve the world's health.

Aquila Bioscience has been funded with European Defence Agency and European Union programmes (FP7 and H2020). Recently, Aquila Bioscience has been awarded a prestigious European Innovation Council-Accelerator Grant (EIC) and is expanding its R&D team.

We are seeking applications from outstanding candidates who want to be part of an exciting start-up, join an outstanding team and make an impact through ground breaking ideas, technologies and products.

**Job Description and responsibilities:**

The successful candidate will work as part of the R&D Team, liaising closely with other teams in Aquila, to:

1. Manage the EIC-Accelerator Grant with a particular focus on monitoring milestones and deliverables.
2. Compile, complete and deliver internal and external project monitoring reports for funding bodies (e.g. end of year reports and end of award reports), as required.
3. Support the R&D team in management of the research and development of highly innovative IP for commercialisation and societal impact
4. Manage project events, meetings in line with project objectives, budgets and timelines.
5. Contributions to web content, project web page, outreach and communication
6. Coordinate the collection and monitoring of budget information for the timely submission of financial reports.
7. Assist with preparation and submission of research grant applications to national and international funding agencies.
8. Represent the R&D activities of Aquila Bioscience, internally and externally, as required.
9. Act as the centre of communication between all internal and external partners to deliver EIC-Accelerator Grant to maintain and develop research relationships.
10. Be willing to lead and assist in other R&D related activities as and when needed.

## **Qualifications/Skills required:**

Essential: The ideal candidate should have a track record in an R&D environment and strong project management and grant writing experience is essential. Applicants should ideally have a Ph.D. or equivalent experience in the life sciences, engineering or chemical sciences. The candidate should have excellent communication and organizational skills, strong time management, effective personnel management skills, be highly motivated and passionate about research; and have strong documentation, oral and interpersonal skills. Flexibility and ability to work in a team environment are key skills required. The successful candidate will have excellent IT skills including MS PowerPoint, Outlook and MS Excel.

For further informal discussion about these posts please e-mail: [hr@aquilabioscience.com](mailto:hr@aquilabioscience.com)

**Salary:** €45,000 - €55,000

**TO APPLY:** Interested candidates should send a CV with covering letter and the names and contact details of two referees via e-mail (in word or PDF format only) to: [hr@aquilabioscience.com](mailto:hr@aquilabioscience.com)

Applicants must put ref. no. **ABL-20-rd01** in subject line of e-mail application.

Closing date for receipt of applications is 5pm on 31st September 2020.



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